

PND DIGISIGN

Shop No.3/4, Madhav Krupa, Maratha Colony, Near Movie Gem Cinema, Dahisar (East), Mumbai: 400 068
Tel: (022) 28284033 / 28282998 / 98209 44649 Email: pnddigisign@gmail.com website: www.pnddigisign.com

INSTRUCTIONS / CHECKLIST

1. Please fill the form in BLOCK LETTERS
2. The Certificate will be issued only if the application form is complete in all aspects.

Procedure to Renew DSC:

1. Fill all the basic details of the Applicant like Name, DOB, Fathers name, Pan No. , Add, Tel. No. etc
2. Only one Signature of the Applicant is required on the bottom of the page (near Undertaking).
3. Pls. do write the Reference ID of the existing / expired DSC in the form.

Steps to find REFERENCE ID....

- Open the certificate in the browser and double click on the name.
- Click on the detail tab (at the top left)
- Select "subject" from the given options
- Below you will find "Serial Number" followed by eight digit no. This eight digit no. is your Reference ID.
- Mention this no. as Reference ID in the Renewal Form.

**Note: Renewal can be done One month before or after the date of Expiry.
No proofs are required to be attached with the renewal form.**

Enclosed Cheque (At par Cheque or Draft In case of out of Mumbai) in the favour of “**PND DIGISIGN**” and send at following address:

PND DIGISIGN, SHOP NO.3/4, MADHAV KRUPA, MARATHA COLONY, NEAR MOVIE GEM CINEMA, DAHISAR (EAST), MUMBAI – 400 068. TEL: (022) 28284033 / 28282998 / (0)9820944648, Email: pnddigisign@gmail.com

COST STRUCTURE OF KIT AS FOLLOWS:

TYPE	DSC FOR 2 YEAR + SERVICE	BACKUP C.D.	USB TOKEN (UKEY)	USB TOKEN (PSA)	USB TOKEN (ALLADIN)	DRIVERS/ SOFTWARE	MRP (RS.)
KIT 1	√	√					1200
KIT 2	√	√	√			√	1500
KIT 3	√	√		√		√	1750
KIT 4	√	√			√	√	2000

PAYMENT DETAILS

Cheque (At par cheque or DD in case of out of Mumbai) in favour of “PND DIGISIGN”

Name of the applicant : _____

Cheque No.: _____ Dated _____ Amount: _____ for KIT _____

Drawn on _____

MTNL Trustline
APPLICATION FOR RENEWAL OF DIGITAL CERTIFICATE (Class II PAN Indv.)

Send This Filled Form To: PND DIGISIGN, Shop No.3/4, Madhav Krupa, Maratha Colony, Near Movie Gem Cinema, Dahisar (E), Mumbai – 400068. TEL: 28284033 / 28282998 / 9820944649 Email: pnddigisign@gmail.com, Website: www.pnddigisign.com

(To be filled by the Individual Applicant in Capital Letter only)

1. Name: _____

2. Reference ID _____ 3. Date of Birth _____

(Reference ID of existing/expired certificate)

4. Father's Name _____

5. Validity Period 1 Yr 2 Yr
(For New Certificate)

6. PAN No.: _____

7. Email-id: _____

8. Address with pin code : _____

Tel. No./ Mobile No. _____

9. New Reference ID/Pre. Reg. No. _____

Undertaking

I hereby declare that I have read subscriber agreement provided on http://mtnltrustline.com/repository/subscriber_org.htm and accept the conditions therein.

I _____ son/daughter of _____ here by confirm and acknowledge that the previous documents submitted by me for procurement of Digital Certificate Reference ID _____ are valid and there is no change as on date.

Date ____/____/_____
dd/ mm/ yyyy

Signature of the Applicant

Note: I. Renewal request is subject to approval by MTNL
II. Certificate request will be processed on receipt of payment.

FOR OFFICE USE

Verified and Checked By:
Name & Signature:
Date: