



eFiling of Income Tax Returns with Digital Signature Certificate using .pfx file

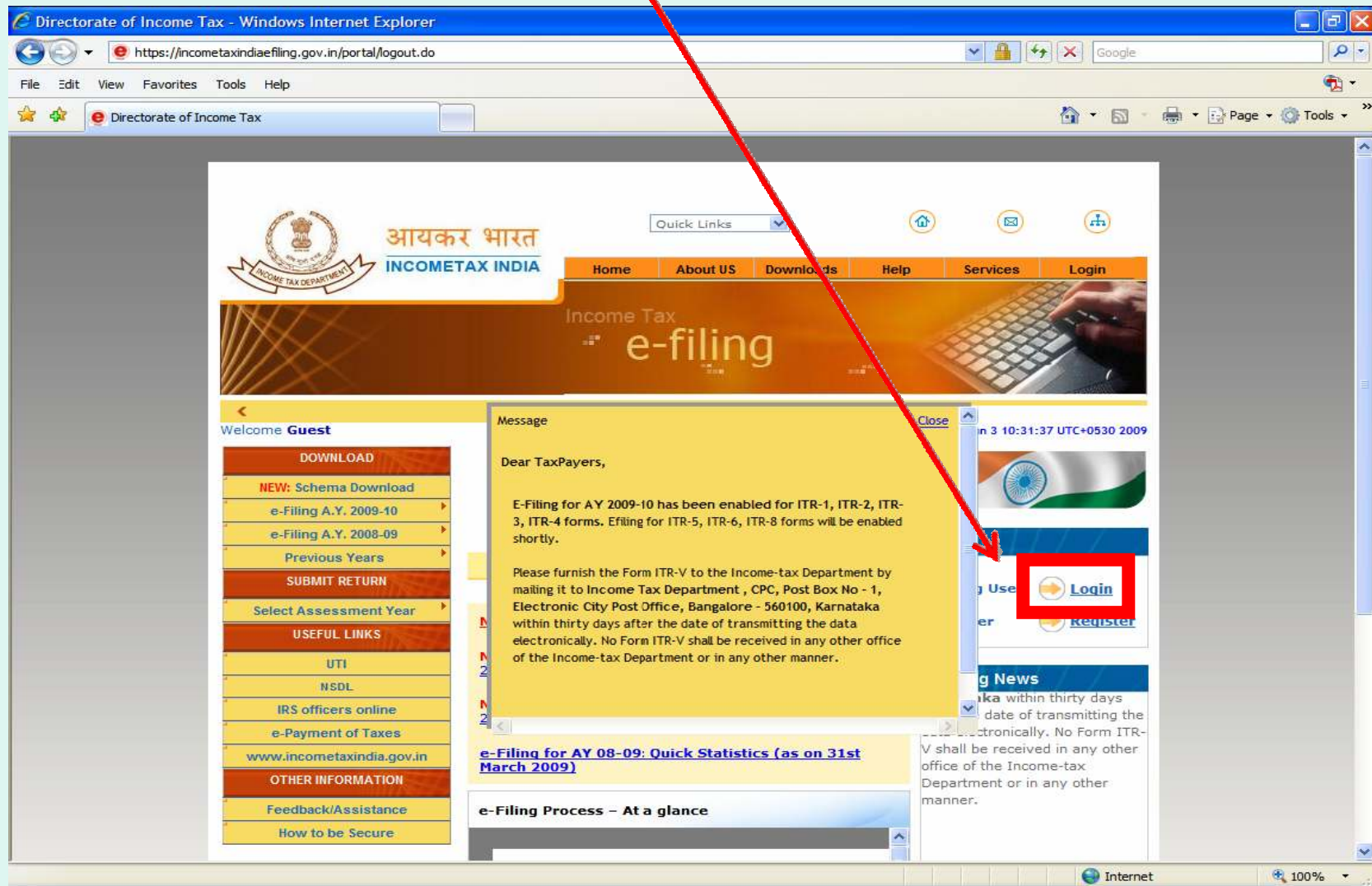
By

PND Digisign

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Digital Signature Service Provider

STEP 1: Open I.T website - <https://incometaxindiaefiling.gov.in/portal/index.do> in Internet Explorer Click on the “Login” tab to continue



Step 2: Registered Users should enter their **User ID** (usually PAN No.) and **password** and click **Login**

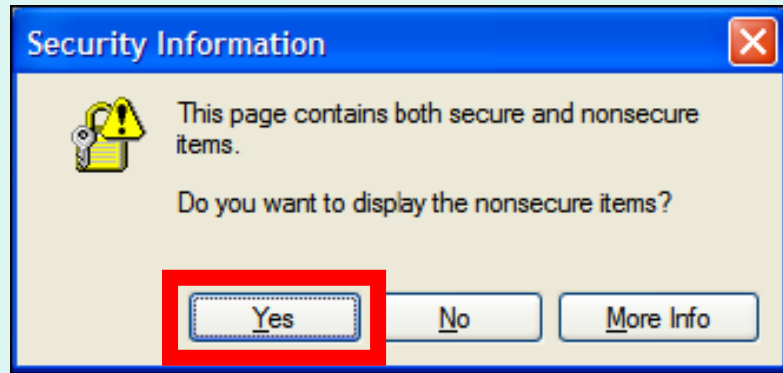
The screenshot shows the Income Tax India e-filing website. At the top left is the logo of the Income Tax Department, India, with the text 'आयकर भारत INCOMETAX INDIA'. A 'Quick Links' dropdown menu is visible. The navigation bar includes 'Home', 'About US', 'Downloads', 'Help', 'Services', and 'Login'. The main banner features the text 'Income Tax e-filing' and an image of a hand typing on a keyboard. Below the banner, a navigation bar contains 'Home', 'About US', 'Downloads', 'Help', 'Services', and 'Login'. The main content area is divided into two columns. The left column contains a 'DOWNLOAD' section with links for 'NEW: Schema Download', 'e-filing A.Y. 2009-10', 'e-filing A.Y. 2008-09', and 'Previous Years'. Below this is a 'SUBMIT RETURN' section with a 'Select Assessment Year' link, and a 'USEFUL LINKS' section with links for 'UTI', 'NSDL', 'IRS officers online', 'e-Payment of Taxes', and 'www.incometaxindia.gov.in'. The right column features a 'Member Login' form. The form has a title 'Member Login' and a subtitle 'Use your E-filing UserID'. It contains two input fields: 'User Id*' with the value 'AAAAA0000A' and 'Password*' with masked characters. A 'Login' button is located below the password field. Below the login form are links for 'Forgot Password?' and 'New User Registration'. An 'Important Message' section at the bottom of the form states: 'Email Address is now important. New Users: Please Enter your correct Email id as you will be communicated through the Email now. Old Users: Please update your Email Id as you will receive ITRV or Acknowledgement on Email'. The footer of the page includes the text 'Internet' and a small globe icon.

On the Login Page, click on **My Account** and select **Update Digital Certificate**

The screenshot displays the Income Tax India e-filing portal. At the top left is the logo of the Income Tax Department, India, with the text 'आयकर भारत' and 'INCOMETAX INDIA'. A 'Quick Links' dropdown menu is visible. The main navigation bar includes 'Home', 'About US', 'Downloads', 'Help', 'Services', and 'My Account'. The 'My Account' menu is expanded, showing options: 'My Returns', 'Change Password', 'Update Digital Certificate', and 'Update Secret Question/Answer'. The 'Update Digital Certificate' option is highlighted with a red box. Below the navigation bar, a banner reads 'Income Tax e-filing'. A yellow notification bar states 'E-Filing for AY 2009-10 has been enable' and 'Last Accessed: Sat May 16 16:20:30 IST 2009'. The date and time 'Wed Jun 3 10:32:56 UTC+0530 2009' are shown in the top right. The left sidebar contains sections for 'DOWNLOAD', 'SUBMIT RETURN', 'USEFUL LINKS', and 'OTHER INFORMATION'. The main content area features a 'WELCOME TO INCOMETAX INDIA' banner, a 'ANYTIME. FILE ANYWHERE.' logo, and several news items. The 'e-Filing News' section includes a notice about the Form ITR-V and a link to download the schema for AY 2009-10. The 'e-Filing Process - At a glance' section shows a step: '1. Select appropriate type of Return Form'. The browser address bar at the bottom shows 'ov.in/portal/register.do?screen=euUpdateDigiCert'.

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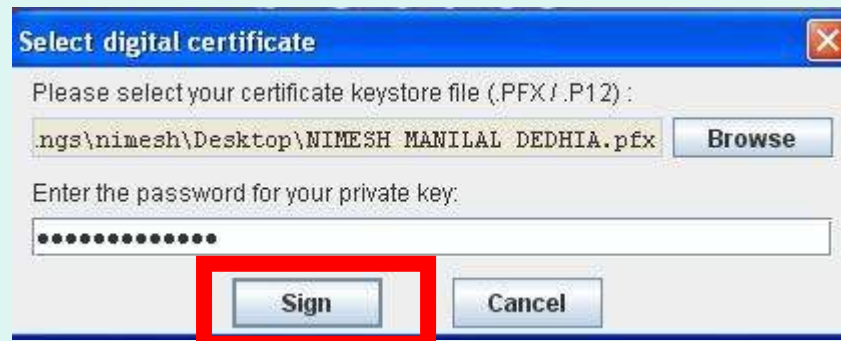
Click **YES** , then tick the “**Always trust content from the publisher**” and then click on **RUN** on the following prompts:



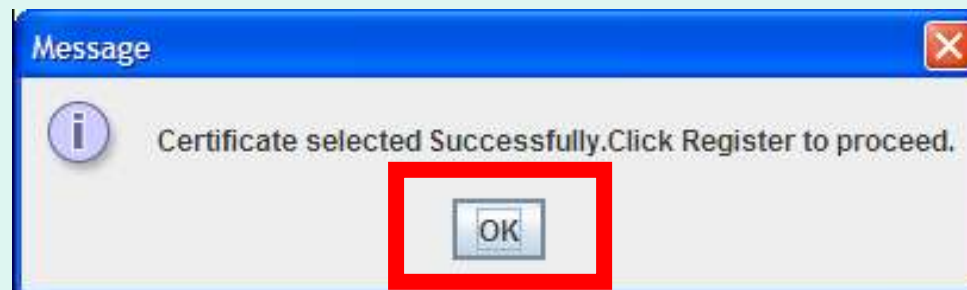
STEP 3: Choose the option “**Upload your USB token**” and click on **Select your .PFX file Certificate** button

The screenshot displays the Income Tax India e-filing portal. At the top, there is a navigation bar with the logo of the Income Tax Department, the text 'आयकर भारत INCOMETAX INDIA', a 'Quick Links' dropdown menu, and icons for home, mail, and user profile. A 'Logout' button is also present. Below the navigation bar, there is a main banner with the text 'Income Tax e-filing' and a background image of a hand using a mouse. A yellow banner below the main banner reads 'E-Filing for AY 2009-10 has been enabled for I'. The main content area is divided into two columns. The left column contains a sidebar with sections: 'DOWNLOAD' (with links for 'NEW: Schema Download', 'e-Filing A.Y. 2009-10', 'e-Filing A.Y. 2008-09', and 'Previous Years'), 'SUBMIT RETURN' (with 'Select Assessment Year'), 'USEFUL LINKS' (with 'UTI', 'HSDL', 'IRS officers online', 'e-Payment of Taxes', and 'www.incometaxindia.gov.in'), and 'OTHER INFORMATION' (with 'Feedback/Assistance'). The right column contains a form titled 'Register Your Digital Certificate'. The form has a heading 'Register Your Digital Certificate' and a sub-heading 'Please select the type of Digital Certificate you want to register With the DIT'. There are two radio button options: 'Upload your .pfx file' (which is selected and highlighted with a red box) and 'Upload your USB token'. Below the options, there is a paragraph of text: 'Click below to register you Digital Certificate with the Income Tax Department. You will be using this Digital Certificate to upload and sign your IT Return XML File. Please upload a valid digital certificate from the certificate authority of india'. At the bottom of the form, there is a button labeled 'Select Your .PFX File Certificate' (highlighted with a red box) and a 'Register' button.

STEP 4: Click on **Browse** and locate the .pfx file from your PC and then enter **password** and click **Sign**



Following message will appear.



Press OK and proceed for further registration by clicking the **Register** button.

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Thank you



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